

Example Acceptable Evidence Worksheet

Here is a cross-section of the Acceptable Evidence Worksheet completed by Cecilia and her Steering Committee sub-team. One question from each of the four essential factors is included.

Investigative	Sub-Questions; Possible	Acceptable Evidence
Questions	Survey Questions (reword as	
	appropriate for different	
	audiences)	
	List the sub-questions that support	For each question, identify the line between
	the investigative questions	"it's OK" and "this is a gap"
Expectation Question :	Are VHWs aware of how their	75% of VHWs should be able to describe how
Are there clear and	work is tracked and measured? Do	their performance is measured and their most
measurable	they know their most recent	recent measurement results.
performance standards?	measures?	
	Are SCHWs familiar with the	90% of SCHWs should indicate metrics are
	metrics that track their work? Can	collected and shared weekly by their
	they state their most recent	supervisors. If fewer than 90% report this, it
	measure and trend?	will be seen as a need.
Ability Question:	Are there gender relations issues	VHWs and SCHWs report minimal gender
What are the key gender	that affect delivery of VHW	relations issues and none that affect their
relations related to skills	counseling services or SCHW	ability to provide services as described. If any
and knowledge	clinical services? Do these issues	gender relations issues are identified that
acquisition and	impact the ability for these CHWs	interfere with specific counseling or clinical
maintenance?	to provide services?	services, this will be considered an
		addressable need.
Opportunity Question:	Are the supplies and equipment	Fewer than 10% of SCHWs and their
Are sufficient resources	needed to deliver services	supervisors report occasional shortages of
regularly available?	regularly available?	supplies for clinical service delivery. If
		shortages are reported that interrupt service
		delivery in any location for more than one day
		per month this will be considered an
		addressable need.
Motivation Question:	Are there any negative	Fewer than 5% of VHWs and SCHWs indicate
Are there environmental	consequences to VHWs or SCHWs	that there are negative consequences for their
or sociocultural	for providing services?	providing services to the community. If more
influences that might		than 5% report negative consequences this
impact performance?		will be considered an addressable need.